

Behaviour policy: coronavirus addendum



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1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal behaviour policy. Pupils, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their child follows the new procedures that have been put in place. Parents should contact the Head Teacher if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

These include but are not limited to:

- Have good levels of hygiene, regular handwashing and sanitising especially after using the toilet or before and after eating
 - Students who mix with their peers at school during lunch and break times must maintain good distance (ideally 2 metres apart)
 - Students must adhere to one-way systems, not enter out of bounds areas, maintain social distancing when queuing
 - When sneezing or coughing students should use tissues and dispose of them properly ('catch it, bin it, kill it') and avoid touching their mouth, nose and eyes with hands
 - Not to cough or spit at or towards any other person
 - If a student engages in deliberately spitting, coughing or smearing at or towards any member of our school community is unacceptable, the safety of our school is important. Students who purposefully chose to spit, cough or smear towards any other person will be putting others at risk and therefore parents will be called to collect their child so that a thorough / deep clean can take place or the areas the incident occurred in. This could also mean that school staff have to return home also if at the time no PPE was worn. Any further incidents of this could result in a fixed term exclusion.
 - Students must tell an adult if they are experiencing symptoms of coronavirus
 - The sharing of any school equipment or frequently used items such as pencils or pens should be minimal, all students have their own pack which should be wiped regularly throughout the school day
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- Students should use and leave the toilets in a good state of cleanliness and maintain excellent levels of personal hygiene
- Children will not make racist slurs around the origins of Covid-19
- Students should avoid physical contact, however if this is unavoidable they must always be as safe as possible. We cannot tolerate any purposefully malicious or dangerous physical contact. We will employ strategies from our 'usual' behaviour policy to support students to adhere to these measures or see 3.2 below 'What happens if a child breaks these rules?'

2.2 Rewards for following rules

To help encourage students to follow the above rules, we will use our whole school responsibility points rewards system.

2.3 Changed rules

Until further notice, we will alter the following school rules:

- Expectations for attendance – the [latest government guidance](#) says that from 5 January 2021 special schools, like Spring Hill High School, should remain open for all students and continue to offer face-to-face provision for all students.
- Where parents have chosen to keep their child at home during this national lockdown period then this absence will be authorised. Absence will not be penalised.

3. Expectations for pupils at home

3.1 Remote learning rules

For those students who are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact the Phase Leader if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning.

The Student will need to be:

- Contactable during required times – although take into account that students may not always be in front of a device the entire time
- Complete work to the deadline set by teachers or communicate with teachers if they cannot meet deadlines
- Help is always the student or parent requests this when they need it from teachers, teaching assistants
- Alert teachers if they are not able to complete work
- Use proper online conduct, such as using appropriate language in messages

Cover any reasonable adjustments that you'll make for students with more challenging behaviour.

During live lessons, pupils are expected to behave appropriately by:

- Being on time
- Having books and stationary ready before class begins
- Muting their microphone when asked
- Turning on their camera when asked
- Maintaining eye contact when asked

- Raising their hand to ask questions, or using the relevant online class participation feature
- Turning on gallery view when asked
- Refraining from eating or drinking during the live lesson unless given permission by their teacher
- Following our dress code and uniform policy
- Not disrupting the lesson for others if this is applicable (for example, by messaging about something other than school work)

3.2 What happens if a child breaks these rules?

If there are any problems with students adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will:

Contact parents and address any concerns, longer term it may be necessary to inform the local authority.

Any deliberate flouting of the rules **could** initiate the following steps to be taken:

Spring Hill High School promotes face-to-face learning and knows that this is best for their child, any decisions made in light of deliberate flouting of the rules will not be made lightly.

1st incident: Parents will be called and asked to collect their child immediately and the child can continue to learn remotely for the remainder of that day, the student will return the next school day. .

Repeated incident:

The safety of all will be the priority and a strategy meeting will be held with the child (if appropriate), the parents and the wider team around the child.

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum monthly by the Head Teacher. At every review, it will be approved by the full governing board.

5. Links with other policies

This policy links to the following policies and procedures:

- Safeguarding and Prevent policy
- Behaviour policy
- Health and Safety policy
- Acceptable Use Policy of Mobile phones/Emails/Internet